



Exam Cell (Autonomy)

CoE 2024-25/276

Date: 10/02/2025

NOTICE

All the students of 3rd / 5th / 7th semester, B.Tech/BVoc interested in applying for the revaluation of any courses from Winter-24 (REGULAR) exam are informed to apply online (Using Laptop/Desktop only). The important dates for the same are:

Form Submission starts on: 10/02/2025

Form Submission ends on: 11/02/2025 (23:59 Hrs)

The revaluation fees per course: Rs. 500/-

Note:

1. Student must pay the relevant fees for a submitted revaluation form OR cancel the application using "Cancel" button on the "Revaluation Application Details" tab.
2. If the student fails to pay fees for a submitted (non-cancelled) revaluation form, the same amount will be recovered in the next exam fees payment.
3. A revaluation application can't be cancelled once the fees are paid online.

ONLINE APPLICATION PROCESS:

1. Use URL: <https://erp.stvincentngp.edu.in/>
2. Login with your 'student login credentials'
3. Click on the tab 'Examination' (Under the menu provided on the LHS "≡").
4. Click on the link 'Revaluation'.
5. Choose Exam Type as "Regular" and Exam as "End Sem Exam Winter 2024"
6. Click on the 'Show' button.
7. Select the course you want to apply for the revaluation exam by ticking the checkbox
8. Also select "Revaluation" from the drop-down under "Revaluation" column.
9. Verify the details and Click 'Submit'.
10. Pay the exam fees using the provided Payment Gateway.

Alternately you can also make the fees payment later, following these steps:

- 1) Click on the left hand side menu (≡)
- 2) Click on 'Fees' and further on the 'Fees online payment'
- 3) Click on 'Exam Fees' and Click on 'Proceed for payment'
- 4) Pay the exam fees using the provided Payment Gateway.

for
Shree
10/2/25
Controller of Examination

Principal
Principal